

**PROCEEDINGS OF THE AGING & DISABILITY RESOURCE CENTER OF BROWN
COUNTY BOARD MEETING**

April 25, 2013

PRESENT: Beth Relich, Lisa Van Donsel, Marvin Rucker, Keith Pamperin, Larry Epstein, Barbara Robinson, Bill Clancy, Joan Swigert

EXCUSED: Tom Diedrick, Melanie Maczka, Pat Hickey, Donajane Brasch, Steve Daniels

ABSENT: None

ALSO PRESENT: Devon Christianson, Christel Giesen, Arlene Westphal, Debra Bowers, Laurie Ropson, Mary Schlautman, Diana Brown, Denise Misovec, Steve McCarthy

PLEDGE OF ALLEGIANCE.

INTRODUCTIONS: Introductions were made by those present.

COMMENTS FROM THE PUBLIC: None

THE MEETING WAS CALLED TO ORDER BY VICE CHAIR PAMPERIN AT 8:43 A.M.

ADOPTION OF THE AGENDA: Ms. Van Donsel/Mr. Rucker moved to adopt the agenda. **MOTION CARRIED.**

APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF MARCH 28, 2013:
Ms. Relich/Mr. Epstein moved to approve the minutes of the regular meeting of March 28, 2013.
MOTION CARRIED.

COMMENTS FROM THE PUBLIC: None.

FINANCE REPORT:

A. REVIEW AND APPROVAL OF MARCH 2013 FINANCE REPORT: Ms. Bowers reviewed the March 2013 Finance Report.

Mr. Epstein asked for clarification on what is meant by the 11% required match. Ms. Bowers referred board members to page 1, column 3 of the ADRC Summary Report. She used Federal Grant Title IIIB as an example with an adopted budget of \$169,377. She explained that we need to match 11% of that figure as our required contribution for that grant. We are able to do that by using In-kind contributions, private donations, or County Levy. Ms. Bowers indicated that she will provide a Financials 101 session for board members on June 27th in conjunction with the Finance/Executive Committee Meeting. During that session she will review the meaning of line items, what they look like on the expense sheet, and clarify revenue sources.

Ms. Christianson encouraged board members to e-mail either Ms. Bowers or herself, in advance, any questions they might have regarding the financials so they are sure the presentation will meet their needs.

Ms. Christianson announced that a Finance/Executive Committee Meeting will be held at the ADRC on Thursday, June 27th, following the Finance 101 session. The committee will identify targets and priorities before we receive our levy target, expenses, and chargebacks from the County. The Finance/Executive Committee will bring recommendations back to the full board about our budget when we present it in July for approval.

Mr. Pamperin also reminded board members that there was a glossary of terms included in their board packet for their Board of Director's Manual that will also assist them in understanding the financial presentation.

Sup. Clancy/Ms. Swigert moved to approve and place on file the March, 2013 Finance Report.
MOTION CARRIED.

B. REVIEW AND APPROVAL OF RESTRICTED DONATIONS: Ms. Bowers reviewed the March, 2013 Restricted Donations of \$625.

Ms. Van Donsel/Mr. Rucker moved to approve the March 2013 Restricted Donations.

STAFF REPORT BY MARY SCHLAUTMAN, INFORMATION & ASSISTANCE TEAM LEAD:

Ms. Schlautman introduced herself to those present and gave a brief update on the Information and Assistance (I&A) Unit. The I&A Unit plays an important role in developing and carrying out the goals of the ADRC's 3-Year Aging Unit Plan in the areas of home and community bases services, Alzheimer's Disease and related dementias, and in the Family Care Support area. She highlighted their role with Options Counseling, assessing for benefits for Long Term Care Funding, and their work with Memory Care Screenings. The individual memory screenings and outreach events have been well received. I&A Staff have a goal of completing 240 memory screens by December of 2015. Ms. Schlautman discussed outreach activities with Special Education Teachers in schools including topics on things like guardianships, applying for Social Security Disability, the role of a Disability Benefit Specialist and the importance of having a Power of Attorney for Health Care. They are also involved in outreach to nursing home residents and social workers to educate them on the role of the ADRC in relocating individuals to the community. In summary, Ms. Schlautman commented on the increased complexities of today's consumers, their need for multiple resources, and the challenges of balancing the ADRC's role in short-term case management.

Ms. Schlautman also announced that the ADRC will be partnering with the United Way on "**A Day of Action**" Project on June 21st. This project was born out of an exercise of examining unmet needs in our community. They hope to recruit private companies and community members who will adopt a project of minor home repairs either by doing the work or funding it. The ADRC's role will be to identify those eligible for this pilot project.

Ms. Schlautman went on to explain other projects we are participating in, Time Banking and NeighborCARE projects. The survey part of Time Banking has been completed and it is moving into the pilot stage. The Oak Grove Neighborhood Association is interested in pursuing this and has submitted a proposal for grant funding.

Ms. Christianson explained that she is involved with the NeighborCARE Project, which is a collaborative project with Brown, Outagamie, Winnebago ADRCs and Goodwill. The goal of the program is to help support and reduce isolation of rural older adults with grant funding through the Community Foundations. This project will coordinate with our, recently added, Rural Outreach Position. Mr. Slusarek, our Rural Outreach Coordinator, is building a volunteer base by contacting community groups and older people in the Denmark area to find out what their needs are and what they would like to be engaged in. The NeighborCARE Project Grant will be used to hire a coordinator position that will use a model of asset assessments and apply the model to communities in each of the three counties. We hope to expand to other Brown County Communities but will start in Denmark. The Coordinator and Mr. Slusarek will also be able to use Time Banking in this project as a way to fill the gaps.

Mr. Pamperin asked if the I&A Unit receives much interaction from N.E.W. Shelter? Ms. Schlautman's response was that we do engage in a lot of communication, coordination and referrals with both N.E.W. Shelter and St. John's. N.E.W. Community Shelter has a Path Coordinator who does assist. The ADRC also has a staff member who sits on the Homeless and Housing Coalition.

ADRC CONFERENCE AND ADRC OPEN HOUSE: Ms. Christianson noted that the Full Conference Agenda for the ADRC Conference was included in the board packet. She stated that we are very honored that the conference is being held in Green Bay giving us an opportunity to showcase what we're doing here at the ADRC of Brown County. We want to show other ADRCs how you can combine an Aging Unit and an Aging & Disability Resource Center into something really powerful. Ms.

Christianson and several staff will also be presenting at the conference. Ms. Christianson encouraged board members to attend the Pre-Conference Intensive – ADRC Governing Board and Director Seminar on Monday, May 13th as well as any other sessions they are interested in. This will be a great opportunity to meet board members from other counties. Board Members were informed that the Pre-Conference Intensive is a free session and the ADRC will pay for any other sessions they may be interested in attending. All registrations must be completed electronically and board members were instructed to submit any registration s requiring payment to Ms. Bowers or Ms. Christianson.

Ms. Christianson highlighted the flyer for the ADRC Open House we will be hosting from 5:00 – 7:00 p.m. on Monday, May 13th and invited board members to attend. Any board members wishing to volunteer should contact Ms. Christianson.

Ms. Robinson mentioned that there are still rooms available at the Astor House if we hear of anyone looking for accommodations.

Ms. Christianson also noted that May is also Older American's Month and the theme this year is "*Unleashing the Power of Age*". We are having a PowerHouse Event which will include stations and booths referring to, things like the power of information, the power of wellness, the power of education, and the power of knowing how to keep yourself safe, etc. Board Members were also invited to attend the PowerHouse Event on Thursday, May 16th, from 8:30 a.m. to 1:00 p.m.

N.E.W. CURATIVE REPORT: Ms. Brown, N.E.W. Curative's Vice President for Program Services, welcomed everyone to Curative and invited them to stay for the planned tour following the meeting. Ms. Brown began her presentation by thanking the board for their support of N.E.W. Curative over the years. Today the ADRC is supporting Curative in the areas of the Adult Day Care Programs, transportation, and nutrition at a level of \$575,000 a year. Ms. Brown distributed handouts and shared updates on their Adult Day Care Programs, Insiders I, Insiders II, their In-House Day Program, the Cloud Family Care Center along with information on their Elder Hmong Program, and Mind Movers, an early memory loss program. Ms. Brown noted that in the past Curative has operated on a donation basis; however, in January they implemented a fee for service model of operation and are currently charging a fee of \$6 an hour. 31 people out of 120 have requested an adjusted fee. Ms. Robinson asked if they received a lot of resistance with the fee for service model. Ms. Misovec reported that they received about 8 calls mainly inquiring about what was happening. Ms. Robinson inquired if they provide to families a breakdown of what quality of service their clients will receive for their \$6 an hour opposed to making another choice. Ms. Brown noted that they have done a price comparison to show clients the differences between services. Their outcomes have been positive and the average length of stay in the dementia programs is a little over two years; which when you compare that to nursing home costs, can be very significant.

FAMILY CARE UPDATES: Ms. Christianson noted that she, along with Ms. Swigert, Ms. Robinson, and Ms. Van Donsel, testified on Family Care to the Joint Finance Committee at Lambeau. Ms. Swigert mentioned that she was there for the entire time and she felt that Family Care was well represented. The budget has not been presented yet so there is still that opportunity to send notes and letters to legislators. Ms. Christianson announced that Brian Shoup, who was Brown County's Director of Human Services, has left the county in the last couple of weeks and has been appointed the Administrator for the Division of Long Term Support. Mr. Shoup has been supportive of Family Care but has been very low key over the past few months. Ms. Robinson asked where Mr. Shoup comes from. Ms. Christianson noted that prior to that he ran a mental health counseling clinic out of Marquette University and prior to that he has been in private business. The Communities Program Director, Jeremy Krall, has been appointed the interim 'Director and originally comes from the Green Lake, Marquette area.

DIRECTOR'S REPORT: No report.

LEGISLATIVE UPDATES: Ms. Christianson will send out time sensitive updates as she receives them.

ANNOUNCEMENTS: The following announcements were made:

- Ms. Christianson reported that we haven't received any hard numbers on the impact of the sequestration on our Nutrition Program. Ms. Van Donsel noted that she spoke to the Joint Finance at the end of the day and one of the representatives came up to her and asked if homebound meals will be at risk and she referred the gentleman to Ms. Christiason at the ADRC. Ms. Christianson shared concerns that the Older Americans Act has not been reauthorized yet and the sequestration's impact is yet to be known. In addition many counties have seen a shift in their aging demographics as reported by the 2010 census. As a result, 52 of Wisconsin's 72 counties will see a decrease in Older Americans Act Funds. Brown County has realized an increase in the aging population, people in poverty and minorities. Hence, Brown's allocation is not expected to be reduced. Brown County will see a reduction due to the sequestration, particularly in the area of nutrition.
- Ms. Van Donsel announced that 4:00 – 7:00 tonight the Democratic Party is hosting a hearing at the Bordini Center at Fox Valley Tech about the Governor's budget and Family Care. She intends to testify regarding the Wisconsin Health Initiative, Badger Care, and Family Care.
- Ms. Christianson announced that she is part of the Asera Care Hospice Foundation Committee that is holding its second annual dove release at Heritage Hill on June 11th. She distributed announcements and noted that this is a free service and people are encouraged to submit the names of those who they have lost in the last years. Those names are read off as each dove is released. It is very powerful and everyone is welcome to attend.

NEXT MEETING – May 23, 2013: The next meeting will be held on Thursday, May 23, 2013 at the ADRC.

ADJOURN: Ms. Van Donsel/Mr. Epstein moved to adjourn the meeting. **MOTION CARRIED.** The meeting adjourned at 10:12 a.m.

Respectfully submitted,

Arlene Westphal, Secretary



ADRC SUMMARY REPORT

Fiscal Year to Date 03/31/13
Include Rollup Account and Rollup to Account

Brown County Aging & Disability Resource Center

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year YTD
Fund 900 - ADRC										
Department 093 - ADRC										
	REVENUE									
4100	General Property Taxes	\$852,827.00	.00	\$852,827.00	.00	.00	426,413.00	426,414.00	50	445,075.00
4301	Federal Grant									
4301.IIIB	Federal Grant Title IIIB	169,377.00	.00	169,377.00	19,960.00	.00	49,401.00	119,976.00	29	28,304.00
4301.IIID	Federal Grant Title III-D	12,032.00	.00	12,032.00	1,260.00	.00	5,311.00	6,721.00	44	1,998.00
4301.IIE	Federal Grant Title III-E	84,151.00	.00	84,151.00	9,189.00	.00	24,777.00	59,374.00	29	13,792.00
4301.NSIP	Federal Grant Nutrition Service Incentive Prog	79,079.00	.00	79,079.00	13,763.00	.00	45,061.00	34,018.00	57	19,947.00
4301.SHIP	Federal Grant State Health Insurance Program	3,800.00	.00	3,800.00	400.00	.00	1,200.00	2,600.00	32	.00
4301.EBSMA	Federal Grant Elderly Benefits Specialist MA	65,001.00	.00	65,001.00	8,034.00	.00	15,802.00	49,199.00	24	.00
4301.IIC1	Federal Grant Title III-C-1	376,396.00	.00	376,396.00	44,422.00	.00	109,782.00	266,614.00	29	62,708.00
4301.IIC2	Federal Grant Title III-C-2	129,731.00	.00	129,731.00	12,898.00	.00	37,838.00	91,893.00	29	21,518.00
4301.ADRCMA	Federal Grant ADRC - MA	850,000.00	.00	850,000.00	57,062.00	.00	221,186.00	628,814.00	26	.00
4301 - Federal Grant Totals		\$1,769,567.00	\$0.00	\$1,769,567.00	\$166,988.00	\$0.00	\$510,358.00	\$1,259,209.00	29%	\$148,267.00
4302	State Grant									
4302.EBS	State Grant Elderly Benefits Specialist	33,438.00	.00	33,438.00	3,517.00	.00	9,753.00	23,685.00	29	5,574.00
4302.MED	State Grant Medicare Part D	13,112.00	.00	13,112.00	1,041.00	.00	3,824.00	9,288.00	29	.00
4302.SCS	State Grant Senior Community Services	12,709.00	.00	12,709.00	580.00	.00	3,707.00	9,002.00	29	2,118.00
4302.ADRC	State Grant ADRC Grant	1,377,498.00	.00	1,377,498.00	99,421.00	.00	358,034.00	1,019,464.00	26	348,800.00
4302.FALL	State Grant Falls Prevention	.00	.00	.00	.00	.00	.00	.00	+++	763.00
4302.AFCSF	State Grant Alzheimer's Family and Caregiver	84,590.00	.00	84,590.00	8,963.00	.00	24,672.00	59,918.00	29	14,098.00
4302.TRANS	State Grant Transportation s.85.21	476,570.00	.00	476,570.00	.00	.00	.00	476,570.00	0	.00
4302.COPHBM	State Grant Home Delivered Meals	63,468.00	.00	63,468.00	5,771.25	.00	16,374.96	47,093.04	26	17,680.26
4302 - State Grant Totals		\$2,061,385.00	\$0.00	\$2,061,385.00	\$119,293.25	\$0.00	\$416,364.96	\$1,645,020.04	20%	\$389,033.26
4600	Charges and Fees									
4600.200	Charges and Fees Senior Classes	18,000.00	.00	18,000.00	250.00	.00	729.00	17,271.00	4	2,595.89
4600.210	Charges and Fees Day Trips	.00	.00	.00	4,806.00	.00	4,957.00	(4,957.00)	+++	2,945.00
4600.230	Charges and Fees Exercise Room	.00	.00	.00	41.50	.00	93.50	(93.50)	+++	78.00
4600.250	Charges and Fees Newsletter	2,800.00	.00	2,800.00	410.00	.00	1,065.00	1,735.00	38	1,140.00
4600.500	Charges and Fees Prevention	.00	.00	.00	410.00	.00	1,007.75	(1,007.75)	+++	1,190.99
4600.600	Charges and Fees Driver Escort	3,000.00	.00	3,000.00	111.00	.00	398.00	2,602.00	13	303.00
4600.610	Charges and Fees In-home Worker	.00	.00	.00	84.00	.00	311.00	(311.00)	+++	96.00
4600.700	Charges and Fees Community Service	5,000.00	.00	5,000.00	80.00	.00	2,350.00	2,650.00	47	1,665.00
4600 - Charges and Fees Totals		\$28,800.00	\$0.00	\$28,800.00	\$6,192.50	\$0.00	\$10,911.25	\$17,888.75	38%	\$10,013.88
4601	Sales									
4601	Sales	.00	.00	.00	.00	.00	.00	30.00	(30.00)	160.00
4601.300	Sales Vending	.00	.00	.00	59.54	.00	183.07	(183.07)	+++	163.65
4601.500	Sales Serology's	.00	.00	.00	72.35	.00	156.35	(156.35)	+++	102.00
4601.800	Sales Rafie	.00	.00	.00	.00	.00	57.00	(57.00)	+++	12.00
4601 - Sales Totals		\$0.00	\$0.00	\$0.00	\$131.89	\$0.00	\$464.42	(\$426.42)	+++	\$437.65



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Brown County
Aging & Disability Resource Center

Account	Account Description	Adopted Budget	Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Recd	Prior Year YTD
Fund 900 - ADRC										
Department 093 - ADRC										
REVENUE										
4900										
Miscellaneous										
4900.00	Miscellaneous	4,500.00	.00	4,500.00	38.66	.00	70.97	4,429.03	2	37.87
4900.100	Miscellaneous Soda/Recycled Paper	4,500.00	.00	4,500.00	121.50	.00	320.55	4,179.45	7	384.30
4900.200	Miscellaneous Copy Machine	.00	.00	.00	11.86	.00	22.31	(22.31)	+++	.00
4900.300	Miscellaneous Parking Revenue	.00	.00	.00	15.00	.00	45.00	(45.00)	+++	45.00
4900.400	Miscellaneous Obligated	.00	.00	.00	(400.00)	.00	.00	.00	+++	.00
4900 - Miscellaneous Totals										
		\$9,000.00	\$9,000.00	\$9,000.00	(\$212.98)	\$0.00	\$458.83	\$8,541.17	5%	\$467.17
4901										
Donations										
4901.100	Donations General	.00	.00	.00	762.00	.00	1,154.00	(1,154.00)	+++	622.00
4901.110	Donations Memorial/Restricted	40,000.00	.00	40,000.00	625.00	.00	625.00	39,375.00	2	1,580.00
4901.200	Donations Coffee	.00	.00	.00	49.98	.00	127.39	(127.39)	+++	188.58
4901.300	Donations Housing Units	11,660.00	.00	11,660.00	3,266.25	.00	3,266.25	8,393.75	28	.00
4901.310	Donations Participants-Congregate Meals	102,913.00	.00	102,913.00	6,316.49	.00	11,856.79	91,056.21	12	9,790.02
4901.330	Donations Building	2,000.00	.00	2,000.00	723.00	.00	1,065.00	935.00	53	1,311.50
4901.410	Donations Medical Equipment	.00	.00	.00	115.00	.00	135.00	(135.00)	+++	238.00
4901.520	Donations Home Delivered Meals	175,231.00	.00	175,231.00	16,221.51	.00	51,838.31	123,392.69	30	59,244.47
4901 - Donations Totals										
		\$331,804.00	\$331,804.00	\$28,079.23	\$0.00	\$70,067.74	\$261,736.26	21%		\$72,974.57
4903										
In-kind Services										
4903.IIIB	In-kind Services In-kind Services III-B	.00	.00	.00	15,346.83	.00	15,346.83	(15,346.83)	+++	.00
4903.IIIC1	In-kind Services III-C-1 Cong	.00	.00	.00	16,056.88	.00	16,056.88	(16,056.88)	+++	.00
4903.IIIC2	In-kind Services III-C-2	.00	.00	.00	32,457.84	.00	32,457.84	(32,457.84)	+++	.00
4903.IIIEC	In-kind Services III-E-Chore	.00	.00	.00	3,298.40	.00	3,298.40	(3,298.40)	+++	.00
4903.IIIEH	In-kind Services III-E Homemaker	.00	.00	.00	9,895.21	.00	9,895.21	(9,895.21)	+++	.00
4905	Interest	\$0.00	\$0.00	\$0.00	\$77,055.16	\$0.00	\$77,055.16	(\$77,055.16)	+++	\$0.00
REVENUE TOTALS										
		\$5,056,183.00	\$0.00	\$5,056,183.00	\$397,590.47	\$0.00	\$1,512,239.78	\$3,543,943.22	30%	\$1,066,765.63
5100	EXPENSE	2,013,000.00	.00	2,013,000.00	142,046.91	.00	364,147.14	1,648,852.86	18	363,839.68
5102	Regular Earnings									
Paid Leave Earnings										
5102	Paid Leave Earnings	.00	.00	.00	9,074.69	.00	41,659.68	(41,659.68)	+++	35,074.06
5102.100	Paid Leave Earnings Reimbursement	.00	.00	.00	.00	.00	(26.20)	26.20	+++	(2,983.90)
5102 - Paid Leave Earnings Totals										
		\$0.00	\$0.00	\$0.00	\$9,074.69	\$0.00	\$41,633.48	(\$41,633.48)	+++	\$32,090.16
5103	Premium	.00	.00	.00	.00	.00	.00	.00	+++	480.00
5110	Fringe Benefits									
Fringe Benefits										
5110	Fringe Benefits	6,129.00	.00	6,129.00	.00	.00	.00	6,129.00	0	.00
5110.100	Fringe Benefits FICA	147,955.00	.00	147,955.00	10,465.08	.00	28,189.17	119,765.83	19	27,583.14
5110.110	Fringe Benefits Unemployment Compensation	15,805.00	.00	15,805.00	2,211.96	.00	6,535.16	9,269.84	41	6,570.40



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Brown County
Aging & Disability Resource Center

Account Fund	Account Description	Adopted Budget	Amended Budget	Amended Current Month Transactions	YTD Encumbrances	Transactions	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year YTD
Department 093 - ADRC EXPENSE										
5110	Fringe Benefits									
5110.200	Fringe Benefits Health Insurance	500,169.00	.00	500,169.00	34,503.24	.00	99,360.07	400,808.93	20	103,317.30
5110.210	Fringe Benefits Dental Insurance	41,389.00	.00	41,389.00	2,897.36	.00	8,573.66	32,815.34	21	8,296.07
5110.220	Fringe Benefits Life Insurance	1,953.00	.00	1,953.00	53.66	.00	134.22	1,818.78	7	181.40
5110.230	Fringe Benefits LT disability insurance	6,990.00	.00	6,990.00	571.60	.00	1,714.80	5,275.20	25	1,644.44
5110.235	Fringe Benefits ST disability	2,390.00	.00	2,390.00	.00	.00	.00	2,390.00	0	.00
5110.240	Fringe Benefits Workers Retirement	4,372.00	.00	4,372.00	14.39	.00	14.39	4,357.61	0	.00
5110.300	Fringe Benefits Retirement	15,411.00	.00	158,411.00	11,436.45	.00	30,918.49	127,492.51	20	29,088.11
	5110 - Fringe Benefits Totals	\$885,563.00	\$0.00	\$885,563.00	\$62,153.74	\$0.00	\$175,439.96	\$710,123.04	20%	\$176,680.86
5300	Supplies									
5300	Supplies	2,800.00	(2,800.00)	.00	.00	.00	341.77	(341.77)	+++	3,659.74
5300.001	Supplies Office	16,000.00	.00	16,000.00	1,040.03	.00	2,536.95	13,463.05	16	2,217.18
5300.002	Supplies Kitchen	25,500.00	.00	25,500.00	2,457.51	.00	6,008.82	19,491.18	24	3,444.90
5300.004	Supplies Postage	19,380.00	.00	19,380.00	3,481.85	.00	3,489.45	15,890.55	18	226.53
5300.100	Supplies Caregiver	3,500.00	.00	3,500.00	.00	.00	.00	3,500.00	0	.00
5300.200	Supplies Program Operations	15,000.00	.00	15,000.00	391.79	.00	1,481.53	13,518.47	10	1,389.77
5300.400	Supplies Equipment	.00	.00	190.09	.00	241.99	(241.99)	.00	+++	24.98
5300.410	Supplies Medical Equipment	.00	.00	.00	5.62	.00	109.15	(109.15)	+++	.00
5300.510	Supplies Prevention	.00	2,800.00	2,800.00	87.48	.00	636.88	2,163.12	23	.00
5304	Printing	\$82,180.00	\$0.00	\$82,180.00	\$7,654.37	\$0.00	\$14,846.54	\$67,333.46	18%	\$10,963.10
5305	Dues and Memberships	4,000.00	.00	4,000.00	75.03	.00	75.03	3,924.97	2	.00
5306	Maintenance Agreement									
5306	Maintenance Agreement	.00	.00	.00	.00	.00	.00	.00	+++	755.31
5306.100	Maintenance Agreement Software	27,230.00	.00	27,230.00	291.08	.00	15,341.38	11,888.62	56	677.12
	5306 - Maintenance Agreement Totals	\$27,230.00	\$0.00	\$27,230.00	\$291.08	\$0.00	\$15,341.38	\$11,888.62	56%	\$1,432.43
5307	Repairs and Maintenance									
5307.300	Repairs and Maintenance Buildings	18,237.00	.00	18,237.00	2,158.43	.00	4,090.47	14,146.53	22	9,581.12
5307.301	Repairs and Maintenance Atrium	1,763.00	.00	1,763.00	132.82	.00	398.46	1,364.54	23	260.44
5307.400	Repairs and Maintenance Equipment	11,490.00	.00	11,490.00	608.13	.00	1,403.98	10,086.02	12	.00
	5307 - Repairs and Maintenance Totals	\$31,490.00	\$0.00	\$31,490.00	\$2,899.38	\$0.00	\$5,892.91	\$25,597.09	19%	\$9,841.56
5311	Marketing	2,000.00	.00	2,000.00	355.00	.00	999.36	1,000.64	50	315.00
5313	Recruitment	2,000.00	.00	2,000.00	.00	.00	10.00	1,990.00	0	702.35
5314	Background Check	750.00	.00	750.00	80.00	.00	235.00	515.00	31	46.00
5320	Rental	12,398.00	.00	12,398.00	825.00	.00	3,099.00	9,299.00	25	2,886.00
5330	Books, Periodicals, Subscriptions	3,000.00	.00	3,000.00	78.05	.00	392.47	2,607.53	13	621.64
5331	Newsletter	1,500.00	.00	1,500.00	.00	.00	1,500.00	0	10.00	
5340	Travel	8,800.00	.00	8,800.00	481.81	.00	879.71	7,920.29	10	1,714.09



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Brown County
Aging & Disability Resource Center

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Recd	Prior Year YTD
Fund	Department	900 - ADRC								
	EXPENSE									
5341	Training	12,200.00	.00	12,200.00	46.18	.00	634.12	11,565.88	5	284.58
5342	Conference	.00	.00	.00	.00	.00	450.00	(450.00)	+++	.00
5366	Volunteer Expense									
5366	Volunteer Expense	2,000.00	.00	2,000.00	44.23	.00	90.03	1,909.97	5	178.29
5366.110	Volunteer Expense Mileage	35,034.00	.00	35,034.00	1,992.77	.00	6,045.63	28,988.37	17	5,186.33
	5366 - Volunteer Expense Totals	\$37,034.00	.00	\$37,034.00	\$2,037.00	\$0.00	\$6,135.66	\$30,898.34	17%	\$5,364.62
5367	Wellness	.00	.00	.00	.00	.00	120.00	(120.00)	+++	95.00
5369	Community Service									
5369.300	Community Service Incentive	1,200.00	.00	1,200.00	.00	.00	687.00	513.00	57	800.00
	5369 - Community Service Totals	\$1,200.00	.00	\$1,200.00	\$0.00	\$0.00	\$687.00	\$513.00	57%	\$800.00
5390	MISCELLANEOUS									
5390	Miscellaneous	2,550.00	.00	2,550.00	.00	.00	.00	2,550.00	0	.00
5390.100	Miscellaneous Soda	4,500.00	.00	4,500.00	110.40	.00	211.60	4,288.40	5	176.00
5390.200	Miscellaneous Coffee	.00	.00	.00	259.37	.00	753.53	(753.53)	+++	640.00
5390.300	Miscellaneous Vending	.00	.00	.00	144.41	.00	238.19	(238.19)	+++	66.11
	5390 - Miscellaneous Totals	\$7,050.00	\$0.00	\$7,050.00	\$514.18	\$0.00	\$1,203.32	\$5,846.68	17%	\$882.11
5392	Service Fees	.00	4,500.00	218.28	.00	672.23	3,827.77	15	1,031.46	
5395	Equipment - nonoutlay									
5395	Equipment - nonoutlay	7,500.00	.00	7,500.00	.00	.00	.00	7,500.00	0	.00
5395.410	Equipment - nonoutlay Medical	3,200.00	.00	3,200.00	.00	.00	139.90	3,060.10	4	578.03
5395.420	Equipment - nonoutlay Technology	7,950.00	.00	7,950.00	296.00	.00	296.00	7,654.00	4	1,001.33
5395.900	Equipment - nonoutlay Board Approved	8,000.00	.00	8,000.00	.00	.00	2,291.50	5,708.50	29	.00
	5395 - Equipment - nonoutlay Totals	\$26,650.00	\$0.00	\$26,650.00	\$296.00	\$0.00	\$2,727.40	\$23,922.60	10%	\$1,579.36
5410	Insurance									
5410.105	Insurance Volunteer	2,600.00	.00	2,600.00	.00	.00	.00	2,600.00	0	2,085.30
5410.110	Insurance 331 S Adams	1,303.00	.00	1,303.00	.00	.00	.00	1,303.00	0	.00
5410.115	Insurance 403 (B) Liability	.00	.00	.00	.00	.00	166.67	(166.67)	+++	.00
	5410 - Insurance Totals	\$3,903.00	\$0.00	\$3,903.00	\$0.00	\$0.00	\$166.67	\$3,736.33	4%	\$2,085.30
5500	Utilities	24,000.00	.00	24,000.00	2,218.16	.00	7,525.17	16,474.83	31	5,048.38
5505	Telephone	2,500.00	.00	2,500.00	114.03	.00	404.98	2,095.02	16	887.22
5600	Indirect Cost	89,117.00	.00	89,117.00	.00	.00	44,559.00	44,558.00	50	47,914.00
5601	County Services									
5601.100	County Services Information Services	170,610.00	.00	170,610.00	.00	.00	85,303.00	85,307.00	50	67,433.00
5601.200	County Services Insurance	8,742.00	.00	8,742.00	.00	.00	6,558.00	2,184.00	75	5,767.00
5601.400	County Services Copy Center	2,200.00	.00	2,200.00	.00	.00	.00	2,200.00	0	.00
5601.500	County Services Facilities	15,000.00	.00	15,000.00	.00	.00	8,600.00	6,400.00	57	8,575.00
	5601 - County Services Totals	\$196,552.00	\$0.00	\$196,552.00	\$0.00	\$0.00	\$100,461.00	\$96,091.00	51%	\$81,775.00



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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year YTD
Fund 900 - ADRC										
Department 093 - ADRC										
EXPENSE										
5700 - Contracted Services										
5700.100	Contracted Services Curative Site Manager	30,489.00	.00	30,489.00	2,541.00	.00	7,623.00	22,866.00	25	7,365.00
5700.110	Contracted Services DePere Site Manager	38,819.00	.00	38,819.00	.00	.00	38,819.00	0	.00	.00
5700.200	Contracted Services Senior Aide	7,500.00	.00	7,500.00	1,500.00	.00	1,500.00	6,000.00	20	.00
5700.210	Contracted Services Day Trips	.00	.00	.00	.00	.00	*.00	.00	+++	590.00
5700.300	Contracted Services Veterans Programming	7,000.00	.00	7,000.00	462.67	.00	869.74	6,130.26	12	546.86
5700.400	Contracted Services MPPA	.00	.00	.00	.00	.00	*.00	.00	+++	361.75
5700.500	Contracted Services Falls Prevention	.00	.00	.00	.00	.00	*.00	.00	+++	1,354.47
5700.600	Contracted Services Older Americans Program	359,883.00	.00	359,883.00	29,990.00	.00	89,970.00	269,913.00	25	91,110.00
5700 - Contracted Services Totals		\$43,691.00	\$0.00	\$443,691.00	\$34,493.67	\$0.00	\$99,362.74	\$343,728.26	23%	\$101,328.08
5701 - Transportation										
5701.001	Transportation Management	.00	.00	.00	30,28	.00	93.22	(93.22)	+++	64.40
5701.100	Transportation Red Cross	307,021.00	.00	307,021.00	25,585.00	.00	76,755.00	230,566.00	25	76,755.00
5701.200	Transportation Curative	184,628.00	.00	184,628.00	15,386.00	.00	46,158.00	138,470.00	25	45,273.00
5701.300	Transportation Dept of Human Services	61,551.00	.00	61,551.00	.00	.00	.00	61,551.00	0	.00
5701.500	Transportation Salvation Army	9,900.00	.00	9,900.00	2,573.57	.00	2,573.57	7,326.43	26	2,675.48
5701.600	Transportation Driver Escort	12,000.00	.00	12,000.00	1,220.65	.00	2,194.87	9,805.13	18	774.63
5701.700	Transportation Oneida	3,600.00	.00	3,600.00	.00	.00	900.00	2,700.00	25	900.00
5701 - Transportation Totals		\$578,700.00	\$0.00	\$578,700.00	\$44,795.50	\$0.00	\$128,674.66	\$450,025.34	22%	\$126,442.51
5714	Accounting and Auditing	7,750.00	.00	7,750.00	.00	.00	.00	7,750.00	0	313.50
5725	Food Service	526,517.00	.00	526,517.00	29,050.51	.00	96,210.96	430,306.04	18	71,303.75
5751 - Administrative Fees										
5751.001	Administrative Fees Miscellaneous	4,358.00	.00	4,358.00	338.00	.00	507.00	\$3,851.00	12%	279.75
5784	Interpreter Services	3,000.00	.00	3,000.00	136.00	.00	226.00	2,774.00	8	116.00
5803 - Donated Items										
5803.100	Donated Items Personnel	.00	.00	.00	9,140.95	.00	9,140.95	(9,140.95)	+++	.00
5803.110	Donated Items Mileage	.00	.00	.00	2,823.46	.00	2,823.46	(2,823.46)	+++	.00
5803.300	Donated Items Rent	.00	.00	.00	3,500.00	.00	3,500.00	(3,500.00)	+++	.00
5803.500	Donated Items Nutrition Congregate	.00	.00	.00	14,446.88	.00	14,446.88	(14,446.88)	+++	.00
5803.510	Donated Items Nutrition HDM	.00	.00	.00	27,744.38	.00	27,744.38	(27,744.38)	+++	.00
5803.700	Donated Items Title III-E	.00	.00	.00	13,193.61	.00	13,193.61	(13,193.61)	+++	.00
5803.900	Donated Items Other	.00	.00	.00	6,205.88	.00	6,205.88	(6,205.88)	+++	.00
5803 - Donated Items Totals		\$0.00	\$0.00	\$77,055.16	\$0.00	\$0.00	\$77,055.16	\$77,055.16	+++	\$0.00
5850	Contribution	2,000.00	.00	2,000.00	.00	.00	2,000.00	0	.00	232.69
5905	Lease Payments	8,750.00	.00	8,750.00	583.00	.00	1,749.00	7,001.00	20	1,749.00
EXPENSE TOTALS		\$5,056,183.00	\$0.00	\$5,056,183.00	\$418,020.73	\$0.00	\$1,193,724.05	\$3,862,458.95	24%	\$1,051,650.18



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Fund 900 - ADRC	Department 093 - ADRC Totals	\$0.00		\$0.00		(\$20,430.26)	\$0.00	\$318,515.73	(\$318,515.73)	+++		\$15,115.45
Fund 900 - ADRC	REVENUE TOTALS	5,056,183.00	.00	5,056,183.00		397,590.47	.00	1,512,239.78	3,543,943.22	30	1,066,765.63	
Fund 900 - ADRC	EXPENSE TOTALS	5,056,183.00	.00	5,056,183.00		418,020.73	.00	1,193,724.05	3,862,458.95	24	1,051,650.18	
Fund 900 - ADRC	Totals	\$0.00		\$0.00		(\$20,430.26)	\$0.00	\$318,515.73	(\$318,515.73)			\$15,115.45
Grand Totals												
REVENUE TOTALS	5,056,183.00	.00	5,056,183.00		397,590.47	.00	1,512,239.78	3,543,943.22	30	1,066,765.63		
EXPENSE TOTALS	5,056,183.00	.00	5,056,183.00		418,020.73	.00	1,193,724.05	3,862,458.95	24	1,051,650.18		
Grand Totals	\$0.00		\$0.00		(\$20,430.26)	\$0.00	\$318,515.73	(\$318,515.73)				\$15,115.45